**WINSTON FURNITURE COMPANY, INC.**

Quality Control Department  
**Dedicated Fax Line # 205 486-0072**

This form should be used for all **e-mailed** Quality Complaints

Date:8/19/10

|  |  |
| --- | --- |
| Account # | Ship To Information |
| Email: |  |
| Acct. Name | Name |
| Address | Address |
| City | City |
| State       Zip | State       Zip |
|  |  |
| Telephone# | Fax # |
| Contact Name stephanie | P.O. # or Tag flynn |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Quantity** | **Model #** | **Frame Color** | **Fabric/Strap** | **Ack#/Inv#** | **Purchase Date** |
| **4** | **6149** | **Bei** | **417a** | **86352** | **6/4/99** |
| **6** | **6111** | **Bei** | **417** | **86352** | **6/4/99** |
| **4** | **8049** | **Bei** | **332b** | **149664** | **6/15/01** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

BRIEF EXPLANATION OF PROBLEM i.e.; WELDS, FINISH, FREIGHT DAMAGE

**WINSTON’S QUALITY DEPARTMENT DISPOSITION TO SOLVE PROBLEM**

**Peeling & glider hangers (6 sets) are rusting**

**RETURN MERCHANDISE AUTHORIZATION MAILED**  **YES**  **NO**

**QUALITY CONTROL REFERENCE NUMBER**

**QUALITY CONTROL CONTACT NAME**